

**Monroe Camp and Retreat Center**  
**Job Description Approved January 2017**

Job Title:                   **Lifeguard/Support Staff**  
Classification:           **Seasonal/Temporary**  
Reports to:               **Camp Director**

Position Purpose: To provide safe aquatic experiences for campers, staff and guest participating in all Monroe Camp and Retreat Center aquatic activities.

Length of Employment and Hours: Hourly lifeguard employees will have varying hours according to needs. Lifeguards who also work as support staff must attend up to one week of staff training prior to the start of the camping season and reside on site with responsibilities throughout each week of camp while children and youth are attending camp.

Qualifications:

- Must be at least 17 years of age.
- Must hold a valid Red Cross Lifeguarding certification.
- Must have an exceptional ability to understand and relate well with others, especially children and youth and reflect evidence of your faith in your daily life.
- Must exhibit patience, enthusiasm, leadership skills, and sensitivity to the diverse needs of others.
- Current certification in CPR and First Aid will be required with training provided at Monroe Camp and Retreat Center.
- Must maintain strong work ethic with the ability to lift up to 75 pounds.
- Must pass all required background checks.

### Job Responsibilities:

- Supervise all facets of the camp aquatic program
- Assure that all safety standards are met during aquatic activities.
- Provide safety orientation for groups participating in aquatic activities and enforce all policies, procedures and rules as outlined in the staff manual.
- Maintain the organization, sanitation and security of all aquatic equipment and facilities on a daily basis. Maintain records when necessary.
- Support camp staff in various duties, periodically, throughout the summer, as assigned by camp director or assistant director to include (but not limited to) kitchen duty, cleaning activities, and other site support.
- The lifeguard who also is considered summer support staff will be required to reside on campus during the camping season, in a cabin, to assist in the supervision of an assigned group of same gender campers.
- Follow all child safety policies as required by MCRC.
- Must follow camp cell phone usage policy as specified by the camp director.

Relationships: Work with the camp staff and director in a positive manner.

Grievances should be addressed to the Camp Director or chairperson of the camp personnel committee.

Salary: \$15 per hour for hourly lifeguards. \$150 per week for lifeguard/support staff.