**Lodging at Monroe**

**McKnight Lodge** – A full service lodge for year-round use that sleeps up to 16 with shared bathrooms, a full kitchen, 3 meeting rooms, laundry

 facilities, and 2 porches. For retreat groups or day meetings. $**400 First Night Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ $\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 **$200 each additional Night Date(s)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Number of additional nights\_\_\_\_\_\_ x $200 $\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Cabins**-Each cabin sleeps 10-12 and each unit has a nearby bath house.

 **Unit A** (seasonal use) is our most rustic and includes 3 sleeping cabins and one cabin that has been turned into a small lounge.

 **Unit B** is open year round with heat for all cabins. Cabins are weatherized and carpeted.

 **Unit C** (seasonal use) Cabins are enclosed from the elements but are not heated.

 **Unit D** includes two weatherized cabins and two screened in cabins.

 **A, C & D (not weatherized) cabins are $10 per night per person. Number of cabins needed \_\_\_\_\_\_ Date(s)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 **Number of persons \_\_\_\_\_\_\_ x $10 = \_\_\_\_\_\_\_ x Number of nights\_\_\_\_\_\_\_ $\_\_\_\_\_\_\_\_\_\_\_\_\_**

 **Units B & D (weatherized) are $15 per night per person. Number of cabins needed\_\_\_\_\_\_ Date(s)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

  **Number of persons \_\_\_\_\_\_\_ x $15 = \_\_\_\_\_\_\_ x Number of nights \_\_\_\_\_\_\_ $\_\_\_**\_\_\_\_\_\_\_\_\_\_\_

**Efficiency Cabin –** A private cabin that sleeps up to four people and can be used year round. It includes a bedroom with a full-size bed and

twin bunk beds, kitchen / dining area & bath. **$30 per night Date(s)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Number of nights \_\_\_\_\_\_\_\_\_\_x $30 $\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Dining and Meeting Spaces**

**Hafer Dining Hall** – Kitchen and dining facility that can accommodate up to 175. Meals are served at Monroe for a minimum of 30 persons per meal.

Hafer can also be used as a space for meetings, reunions, wedding receptions, etc.

 **Residential Use Date(s)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ $250 for all day $\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Hafer Dining Hall (Day Use) Date(s**)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **$300 for 4 hours (minimum) $\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_ Additional hours x $75 (Maximum $450 daily)**  $\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**\_\_\_\_ Check if no food service needed. Complete and attach “Food Selection Form” for each day you want meals & enter Total here $\_\_\_**\_\_\_\_\_\_\_\_\_\_\_

**Boyd Hall (Seasonal)** – The largest meeting space at Monroe, Boyd Hall can accommodate up to 250 people. Boyd has a large meeting space, stage,

fireplace, concessions room, restrooms and two adjoining covered entrance areas. Boyd is not weatherized. **Date(s)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ $350 for all day $**\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**McKnight Hall (Day Use) Date(s)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ $250 for all day $\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Picnic Shelter (Seasonal) –** A screened-in pavilion that can accommodate up to 50 persons. The shelter has tables & chairs, an outdoor wood fire grill

with smoke flume and a sink. **Date(s)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **$80** **for all day $\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Other Use Fees**

**Campfire $30** A campfire ready to light. $\_\_\_\_\_\_\_\_\_\_\_\_\_\_
**Ground Use Fee - $5 per person per day** (No other services provided. Minimum 10 persons) **$5 x \_\_\_\_\_\_ people x \_\_\_\_\_ days** $\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Canoes $5 per person per session**

 Date\_\_\_\_\_\_\_\_\_\_\_\_ No. of People\_\_\_\_\_\_ Begin Time\_\_\_\_\_\_\_\_\_\_ End Time\_\_\_\_\_\_\_\_\_\_ ­Hrs.\_\_\_\_\_\_\_\_­ $**5 x \_\_\_\_\_ number of people $**\_\_\_\_\_\_\_\_\_\_\_\_\_\_ ­­­­­­­­­­­­­­­

 Date\_\_\_\_\_\_\_\_\_\_\_\_ No. of People\_\_\_\_\_\_ Begin Time\_\_\_\_\_\_\_\_\_\_ End Time\_\_\_\_\_\_\_\_\_\_ Hrs.\_\_\_\_\_\_\_\_ **$5 x \_\_\_\_\_ number of people** $\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 **Lifeguard required for each 20 people in canoes. Number of lifeguards \_\_\_\_\_ x \_\_\_\_\_ hrs. = \_\_\_\_\_ x $15 per hour $**\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Pool** – A Jr. Olympic size pool that accommodates up to 200 swimmers.

Date\_\_\_\_\_\_\_\_\_\_\_\_ No. Swimmers\_\_\_\_\_ Begin Time\_\_\_\_\_\_\_\_\_ End Time\_\_\_\_\_\_\_\_\_\_\_ Hrs.\_\_\_\_\_\_\_ $**100 (2 hr. minimum per day) $\_\_\_\_\_\_\_\_\_\_\_\_\_\_** **$50 x \_\_\_\_\_\_ additional hrs $\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Date\_\_\_\_\_\_\_\_\_\_\_\_ No. Swimmers\_\_\_\_\_ Begin Time\_\_\_\_\_\_\_\_\_ End Time\_\_\_\_\_\_\_\_\_\_\_ Hrs\_\_\_\_\_\_\_ $**100 (2 hr. minimum per day) $\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 **$50 x \_\_\_\_\_\_ additional hrs $\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Date\_\_\_\_\_\_\_\_\_\_\_\_\_ No. Swimmers\_\_\_\_\_ Begin Time\_\_\_\_\_\_\_\_\_\_ End Time\_\_\_\_\_\_\_\_\_\_\_ Hrs.\_\_\_\_\_\_\_ $**100 (2 hr. minimum per day) $\_\_\_\_\_\_\_\_\_\_\_\_\_\_ $50 x \_\_\_\_\_\_ additional hrs $\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Lifeguard required for each 25 people in pool. Number of lifeguards \_\_\_\_\_ x \_\_\_\_\_ hrs. = \_\_\_\_\_ x $15 per hour $\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Ropes Courses Low Ropes** – 10 elements for critical thinking and team-building.

 **Half Day $15** Date Requested\_\_\_\_\_\_\_\_\_\_\_\_ ( AM / PM ) **$15 x \_\_\_\_\_\_ number of people (10 Min) $\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 **Full Day $20**  Date Requested\_\_\_\_\_\_\_\_\_\_\_\_  **$20 x \_\_\_\_\_\_ number of people (10 min) $\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**High Ropes –** Maneuver your way through our high ropes course at 25 ft. in the air suspended on ropes and cables and end with

 the 300 ft. zip line. **Half Day $20**  Date Requested\_\_\_\_\_\_\_\_\_\_\_\_( AM / PM ) **$20 x \_\_\_\_\_\_ number of people (10 min) $**\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**High & Low Rope Course – Full Day $30** Date Requested\_\_\_\_\_\_\_\_\_\_\_ **$30 x \_\_\_\_\_\_ number of people (10 min) $**\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*\*All participants must sign the “Agogae Ropes Course Release Form” before participating. Participants under 18 years old require a parental signature.*

 **Wedding Officiant** A Presbyterian Minister will provide counseling and perform wedding ceremony. **$200 Honorarium Suggested/Paid to Minister $\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Wedding Set-Up Fee** - **$300**  **$\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 **Number of tables/chairs needed:** 8ft Round Tables**\_\_\_\_\_\_** 6ft & 8ft Rectangle Tables**\_\_\_\_\_\_** Chairs **\_\_\_\_\_\_ (Circle: Wooden / Plastic)**

**Outdoor Pew Set-Up Fee- $200 $\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Privacy Guarantee $1,000 with rental of Boyd, McKnight and/or Hafer** (A guarantee that no other users are in other buildings during your event) $\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 **TOTAL FOR ALL SERVICES $\_\_\_\_\_\_\_\_\_\_\_\_**

 **Transfer the “TOTAL FOR ALL SERVICES” to Page 1**